

**Episcopal Diocese of Bethlehem**  
**Social Ministries Committee**

*The Rt. Rev'd Paul V. Marshall, Bishop*

13 May 2008

Dear Partners in Ministry,

The Social Ministries Committee is now ready to receive and consider requests for disbursements from the New Hope Campaign. The total amount we are able to grant for the 2008-09 year is \$100,000. Therefore, we are inviting Letters of Intent from parishes and Episcopal related organizations within the Episcopal Diocese of Bethlehem. The Deadline for Letters of Intent is 31 July 2008.

Please bear in mind as you formulate your request that the funds will be used to seed new social ministry initiatives only, and cannot be used for regular or existing operating budgets.

The Letter of Intent should contain:

- The Mission Statement of the parish/organization
- A summary of the proposal including a brief project description
- An outline of the focus and scope (who will be served?)
- Amount to be requested from the SMC (one time or multi-year request)
- Partner churches, agencies, organizations, etc., if any
- Project start date
- Name, e-mail and day and evening telephone number of contact person(s).

Letters of Intent should be sent by the rector or priest-in-charge to the Rev'd Daniel C. Gunn, St. Stephen's Pro-cathedral, 35 South Franklin Street, Wilkes-Barre, PA 18701 or emailed to [dgunn@ststephenswb.org](mailto:dgunn@ststephenswb.org) with "Social Ministry Application" in the subject line.

A member of the Social Ministries Committee will be in contact soon thereafter. Let us be clear that these Letters are preliminary proposals and will be considered in the order in which they are received. Formal applications will be sent after the Letter of Intent has been reviewed and approved.

This announcement comes with our Pentecost greetings.

The Rev'd Daniel C. Gunn, Chair