



# The Episcopal Diocese of Bethlehem

## The Diocesan Office

### THE COLT FUND – THE BISHOP STERRETT FUND LOAN APPLICATION

To: The Diocese of Bethlehem  
333 Wyandotte St.  
Bethlehem, PA 18015

\_\_\_\_\_ Of \_\_\_\_\_, \_\_\_\_\_  
Name of Parish City State Zip

Amount of loan \$ \_\_\_\_\_

Repayment schedule (not to exceed ten (10) years) \_\_\_\_\_ years.

1. Please describe the project in full detail, including a time schedule:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. The total cost of this project is \$ \_\_\_\_\_. Include at least three (3) bids from responsible contractors.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. The cost of this project will be funded as follows:

Cash on hand	\$ _____
Project drives*	\$ _____
Local borrowing**	\$ _____
This application	\$ _____

\*Please explain in detail on separate page.

\*\*Please include funding and interest rates available from local bank for this loan.

4. Please list assets below:

DESCRIPTION	BOOK VALUE
All Invested Funds (restricted) _____	_____
All Invested Funds (unrestricted) _____	_____
Land & Building (church, parish house only) _____	_____

5. Please list liabilities below:

Mortgage \$ \_\_\_\_\_ Where held \_\_\_\_\_

Bank Loans \$ \_\_\_\_\_ Where held \_\_\_\_\_

Diocesan Loans \$ \_\_\_\_\_

Other Loans (please list)

\$ \_\_\_\_\_

\$ \_\_\_\_\_

6. Please list Acceptances and Assessments for the last three years and your projections for Diocesan Acceptances and Assessments for the next two years.

Acceptance 20__ \$ _____	Projected Acceptance 20__ \$ _____
Acceptance 20__ \$ _____	Projected Acceptance 20__ \$ _____
Acceptance 20__ \$ _____	
Assessment 20__ \$ _____	Projected Assessment 20__ \$ _____
Assessment 20__ \$ _____	Projected Assessment 20__ \$ _____
Assessment 20__ \$ _____	

7. Please list Clergy Salary for the previous 2 years and current year.

Current Year 20\_\_ \$ \_\_\_\_\_

Prior Year 20\_\_ \$ \_\_\_\_\_

Prior Year 20\_\_ \$ \_\_\_\_\_

8. Please attach last year's and the current year's Financial Statements, the most current Audit, the Budget for the current year, and current Declaration pages of Property/Liability Insurance and Worker's Comp Insurance, with all supporting documents relative to this project, including general estimates and bids.

DATED: \_\_\_\_\_ Rector/Vicar \_\_\_\_\_

DATED: \_\_\_\_\_ Warden \_\_\_\_\_

Approved by Finance Committee	Date _____
Approved by Diocesan Council	Date _____
Approved by Standing Committee	Date _____

Please submit one (1) copy of the Application to the diocese and retain one (1) for your own files.